

BARNESLEY MBC AUDIT COMMITTEE – INDICATIVE WORK PROGRAMME

Committee Work Area	Mtg. No.	2	3	4	5	6	7	8	1
Contact / Author	22.07.15	18.09.15	04.11.15	09.12.15	20.01.16	23.03.16	20.04.16	8.07.16	
Committee Arrangements									
Committee Work Programme									
Minutes/Actions Arising	WW	X	X		X		X		X
Review of Terms of Reference and Self Assessment	WW	X	X		X		X		X
Training Review and Skills Assessment	RW/CHAIR								X
Review of Terms of Reference & Working Arrangements	RW/CHAIR								X
	FF	X							X
Draft Audit Committee Annual Report	RW/CHAIR		X						
Audit Committee Annual Report	RW/CHAIR								
Internal Control and Governance Environment									
Local Code of Corporate Governance									
Annual Governance Review Process and Timescales	AF/AH								
Draft Annual Governance Statement & Action Plan	AF/AH	X				X			
Final Annual Governance Statement	AF/AH		X						
AGS Action Plan Update	AF/AH		X						
Corporate Whistleblowing Policy Update & Annual Report	RW				X			X	
Annual Fraud Report	RW								
Fraud Management Update	RW								X
RIPA Update Report	AF/GK				X				
Review of Ombudsman Complaints	AF				X				
Corporate Risk Management									
Risk Management Policy & Strategy	RW/AH							X	
Risk Management Update	RW/AH								
Annual Report	RW/AH				X				
Strategic Risk Register Review	RW/AH							X	
Internal Audit									
					X - from Nov			X	

WORKSHOP MEETING

Committee Work Area	Mtg. No.	2	3	4	5	6	7	8	1
	Contact / Author	22.07.15	18.09.15	04.11.15	09.12.15	20.01.16	23.03.16	20.04.16	8.07.16
Internal Audit Charter & Strategy	RW				X		X		
Business Units/Trading Bodies – Information brief	NC						X		
Internal Audit Plan	RW	X			X – from Nov	X		X	
Internal Audit Quarterly Report	RW				X				X
Benchmarking performance	RW				X				
Annual Review of the Effectiveness of Internal Audit	RW				X				
Review of the Effectiveness of Internal Audit - Update	RW								X
External Assessment of the Internal Audit Function	RW								X
Internal Audit Annual Report	RW		X				X		X
Corporate Fraud Team - Report	RW								
External Audit (KPMG)									
Annual Governance Report (ISA260 Report)	KPMG		X				X		
Audit Plan	KPMG						X		X (from 25/3/15)
Annual Fees Letter	KPMG								
Annual Audit Letter	KPMG				X – from Nov				
Grants Letter	KPMG	X				X			
Claims & Returns Annual Report	KPMG								
External Audit Progress report & Technical Update	KPMG	X	X		X	X	X	X	
Financial Reporting and Accounts									
Budget Proposal Section 25 Report	FF/NC						X		
Draft Statement of Accounts	FF/NC	X							
Corporate Finance Summary	FF/NC		X						
Corporate Finance and Performance Management & Capital Programme Update	NC		X				X		
Treasury Management Annual Report	IR		X						
Treasury Mgt. Policy & Strategy Statement	IR						X		
MRP Policy Options	NC/IR				X – from Nov				